



# MOVING GUIDE



**CROWN**  
PROPERTY GROUP AUSTRALIA

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**It is important to plan ahead for every aspect of your move. If it is not planned correctly, moving can be a nightmare. Hopefully our below checklist can help you and provide you with some useful tips to make the daunting process a smooth one.**

**BE MINDFUL OF THE FOLLOWING**

- ✓ Belongings can take up more space than you think.
- ✓ You will rediscover belongings you forgot you had, this is a chance for you to de-clutter and work out if items still have a use, need or want in your household.
- ✓ This process is time consuming. Try start planning and packing in a timely manner to avoid added stress.
- ✓ Ensure to get a few quotes with third parties when it comes to moving. Ask your friends and families if they have had good experiences and with which companies.
- ✓ Better off having excess than not enough packing material e.g. boxes, bubble wrap etc.
- ✓ Some items you won't be able to move without damage, ensure your items are well packed and look into moving insurance.

**You may want to consider notifying the below companies of your new address**

Utilities	Government	Home Service	Financial Business	Health/Medical	Education
Gas/Heating	Taxation Office	Cleaning	Banks	Doctor/GP	Schools
Electricity	Electoral Roll	Gardening	Credit Cards	Dentist	University
Telephone	Service NSW	Lawn Mowing	Loans	Health Insurance	Library
Local Council	<b>Personal</b>		Accountant	Optical	After School Care
Post Office	Family & Friends		Solicitor	Veterinarian	TAFE
<b>Clubs</b>	Employers		Superannuation	Personal Trainer	
Sporting/Dancing etc	Reward Programs		Insurance	Gym	

## HANDY TIPS & CHECKLIST



- √ A few weeks before the move gradually start reducing stockpiles of frozen, tinned and packaged goods. These are notorious for spoiling, spilling or simply taking up space and packing time.
- √ Take the time to choose the right packing boxes for the job.
- √ **Begin** packing a few days before the move. Start in areas such as the dining room or study where items are not in constant use.
- √ Resist packing breakables or liquids such as ornaments, perfumes or sauce bottles, in drawers. Do not overload drawers with linen or clothing as too much weight may damage furniture.
- √ When packing items from the garden, shed or workshop, don't forget to drain the fuel from heater, lamps, lawn mowers or outboard motors.
- √ One way of making the task of unpacking much easier - even for children - is to colour code each room. Packed boxes can be marked with their room's colour, as well as a short description of their contents.
- √ Another of the less obvious points to be considered in advance of the move is whether your driveway can take the weight of the loaded van.
- √ Get estimates for moving companies and or truck rentals. Check for availability and insurance.
- √ Investigate schools and childcare facilities of your new locality.
- √ Give your new address to your health professional.
- √ Investigate moving needs for any pets and arrange check up for them.
- √ Decide what to store and what to give to charity
- √ Cancel, transfer club memberships
- √ Investigate storage options if required and collect boxes for packing
- √ Organize a garage sale. Advertise online on socials. Contact charities for pick-up of donated items.
- √ Party time! Organise a BBQ to use up perishables!
- √ Arrange transfer of school records
- √ Notify business, clubs, organisations, friends, family change of address. Close or transfer bank accounts. Ensure you have cash for the moving day.
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- √ Arrange to forward your mail to your new address. Cancel Post Office Box accounts.
- √ Contact utilities to cancel or transfer accounts after your moving date and confirm utilities will be on at your new place before you arrive.
- √ De-frost & clean your refrigerator and freezer; clean your stove.
- √ Turn off lights, appliances and hot water system. Lock doors and window. Do a final check of cupboards, drawers. Leave keys with your old landlord if applicable



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